

Report of the 4th meeting

08-06-2023

Location: Online meeting

Attendees:

University of Barcelona

Jan Philipp Czakert - philippczakert@ub.edu

Mariona Grané - mgrane@ub.edu

Trendhuis - Mechelen, Belgium

Nathalie Bekx - nathalie.bekx@trendhuis.be

Véronique Verbraeken - veronique.verbraeken@trendhuis.be

University of Camerino, Italy

Fabrizio Fornari - fabrizio.fornari@unicam.it

Andrea Marconi - andrea.marconi@unicam.it

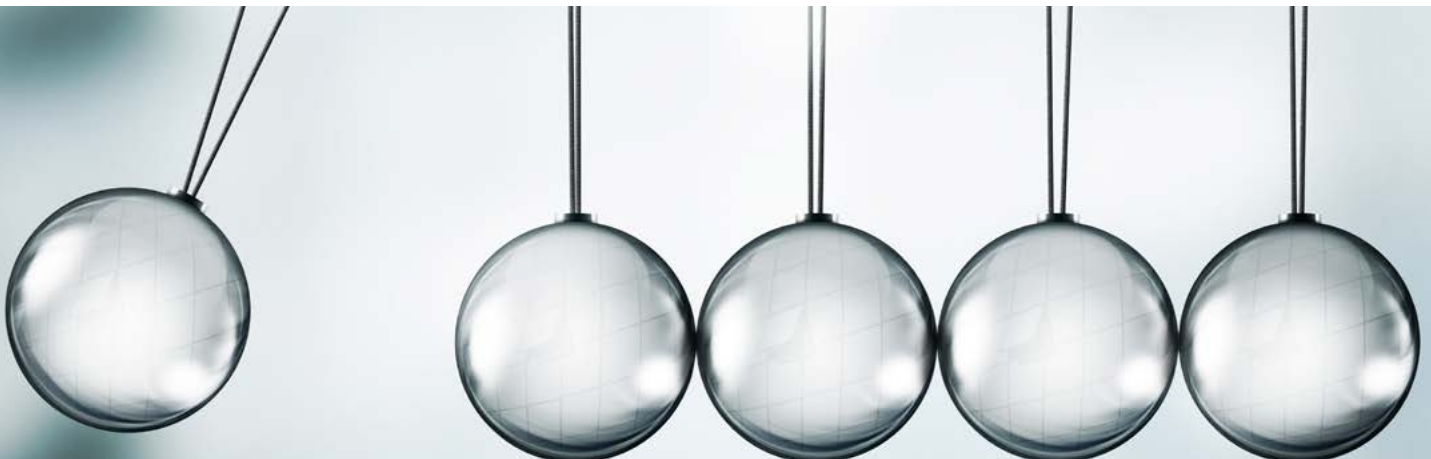
Momentum, Leitrim, Ireland

Laurence Cole - laurence@momentumconsulting.ie

Excused:

Rita Berger - ritaberger@ub.edu (University of Barcelona)

Adisa Ejubovic - ejubovic@aceeu.org (ACEEU)



There are lots of things to do that are not done, that is not OK.

TO DO ASAP BEFORE THE 23TH OF JUNE

1.

Interview tables

*Send at least 6 interviews to Barcelona in the interview template provided.
We need a more consolidated version summarised in bullet points.*

2.

Desk research

*All partners send analysis of their desk research to Barcelona
in the desk research template provided. If you have any questions please ask Jan-Philipp.*

3.

Choose a representative for the ethical council

*Everyone sends the name of their representative for the ethical council
to ACEEU urgently and gives some background description about this person.*

4.

An appealing theme for our project

*Think about a sexy theme for our nudging tools that can convince
higher educators to work with the results of our project at least five years.
We need to decide which theme before the end of this year,
so final decision in Münster.*

5.

Translation of the survey

*Barcelona will make the questionnaire, using Microsoft forms.
Mariona will prepare an English version and send it to us for translation.
She will let us know whether we can access the Microsoft form or use word.
The survey (including all translations) has to be sent to Barcelona for approval.*

Do all this before the 23th of June please.

We want to launch the survey half September and we need the answers before the end of the year. **This way we can start in time on the creating of the nudges.**

Laurence asked for some branding material, Véronique has send it by mail.

Thank you all for attending this short but important meeting, let's move on.