



# Nudging <sup>360°</sup>

**4th TPM - Camerino, Italy**

Wednesday, 16th October 2024, 10am-11.00am

## **Quality Assurance Process and Updates in Nudging 360 Project**

# Quality Assurance Process

## Overview of the QA Process:

- Ensure frequent monitoring and evaluation of all the key aspects of the project
- Ensure that only quality results are disseminated and utilized
- Collect regular feedback from project beneficiaries and external experts
- Ensure efficiency of funds

Nudging 360 Quality Assurance Process is reported the according [Quality Assurance Plan](#) which in the outlines a structured approach to ensure high-quality outcomes throughout the project's lifecycle. The QA Plan is built on four core phases: **Measuring, Monitoring, Assessing, and Evaluating**

QA Plan includes Evaluation Tools and determined Quality Indicators to assess and ensure that the project's outputs meet the required standards

# Beyond Reporting

*Each partner will self-evaluate every three months by producing an internal report focused on:  
Task completion percentage, Completed work, Pending work, Deadline management, with justifications for any proposed changes (p.33)*

## **All of the above are achieved during consortium meetings:**

- Enclose qualitative insights, collaboratively discuss challenges, identify opportunities for improvement
- Duplication of work and consortium efforts: reports are shared after each meetings and they enclose progress on WPs implementation
- The self-evaluation approach (number-driven) do not capture the nature of the issue/challenge faced nor the solutions suggested.

## **Beyond Self-Evaluation Reports:**

Self-evaluation reports capture basic data, such as task completion, but to meet the project's needs and provide more meaningful insights, we propose an alternative approach.

The **Performance Dashboard** is a tool developed by ACEEU to offer real-time monitoring of project KPIs and progress, relying on project KPIs

- Provides in-depth analysis of KPI achievements across all partners and across all WPs.
- Offers a visual representation of progress, helping identify strengths and areas needing improvement.
- Supports decision-making by providing more accurate, insightful data for both qualitative and quantitative evaluation.

This dashboard moves beyond superficial data, ensuring the success of project management and delivering high-quality outputs aligned with project objectives.

# Quality Assurance Updates

## Annual Report Results

Evaluated Elements	Average Score
<i>Frequency of communication between partners</i>	88.0%
<i>Communication effectiveness</i>	88.0%
<i>The scope and objectives</i>	90.0%
<i>Clarity of roles and responsibilities</i>	85.0%
<i>Project timeline</i>	88.0%
<i>Execution of project activities and deliverables</i>	82.0%
<i>Annual progress of the project</i>	88.0%

## TPMs Survey Results

Evaluated Elements	TPM1	TPM2	TPM3
<i>Pre-Meeting</i>	4.1	4.0	4.6
<i>During Meeting</i>	4.1	4.2	4.2
<i>Post-Meeting</i>	3.7	4.0	4.3
<b>Average Score</b>	<b>4.0</b>	<b>4.1</b>	<b>4.4</b>

## Challenges Reported

- Respecting deadlines
- More clarity of project status
- Time management (during consortium meetings, TPM and WPs-related discussions)
- All partners should join with at least one representative

## WPs – Consortium Meetings Results

	WP1	WP2	WP3	WP4	WP5
<i>Status</i>	Ongoing	Ongoing	Complete	Ongoing	Next up
<i>Insights</i>	PM + QA as transversal activities across the project. Suggestion of PD	Roadmap is completed – definition of Council Members and meetings tbd	All activities have been completed timely, with Needs and Prioritization Map completed	Nudges Roadmap is completed, with nudges development under discussion	To be discussed in TPM4 in Camerino, planned to start in Dec 2024